EL G954 27172
15/10/26.

Ph : 0484-2217625

Armed Forces Tribunal
Regional Bench,
Bristow House,
K.J.Herschell Road,
Kochi – 682 001.

AFT/RBK/E-01(4)/2026

Date . 13-10-2026

From

The Registrar

To

The Additional Chief Secretary (P&ARD)
Personnel and Administrative Reforms Department,
Government Secretariat,
Thiruvananthapuram, Kerala – 695001

16 OCT 2026
Govt. Secretariat, Thiruvananthapuram
Personnel and Administrative R...

Sir,

Sub: Filling up of Vacancies in the Armed Forces Tribunal, Regional Bench, Kochi on deputation basis- reg.

Ref Circular No AFT/RBK/E- 01(4)/2026 dated 01-10-2026 of Armed Forces Tribunal, Regional Bench, Kochi- Request for wider publicity- reg.

A copy of the referred Vacancy Circular inviting applications from eligible candidates for appointment to various posts on **deputation basis** at the Armed Forces Tribunal (AFT), Regional Bench, Kochi is forwarded herewith.

It is requested to give wide publicity to this notification across the State Government Departments and Subordinate offices.

Yours faithfully,

ARMED FORCES TRIBUNAL
KOCHI-682 001
REGIONAL BENCH

ए वि. प्रदीपकुमार / A V. Pradeepkumar
रजिस्ट्रार /Registrar

Enclosures As above

Ph : 0484-2217625

Armed Forces Tribunal,
Regional Bench,
Bristow House,
K.J.Herschell Road,
Kochi – 682 001

AFT/RBK/E-01(4)/2026

Date: 01-10-2026

CIRCULAR

Applications are invited fiom eligible candidates who fulfil the following eligibility conditions for appointment of suitable candidates to the following posts in the Armed Forces Tribunal, Regional Bench, Kochi on deputation basis for a period of three years -

Sl No	Name of post	Vacancies	Scale of Pay	Eligibility Conditions:
1	**Principal Private Secretary**	**02 (Two)**	**Level 11 in Pay Matrix (₹67,700 - 2,08,700/-)**	**Deputation/Absorption:** Stenographers in the Central Government or State Government or Supreme Court or High Court or District Courts or Statutory / Autonomous bodies having pensionary benefits. (a) holding analogous post on regular basis in the parent cadre or department; **OR** (b) with six years iegular service in the parent cadre or department in posts in Level-8 (47600-151100) of the pay matrix; **OR** (c) with seven years regular service in the parent cadre or department in posts in Level 7(44900-142400)of the pay matrix **Desirable:** Knowledge in Computer Opeiation. **Note:** The departmental officers in the feeder grade who are in the direct line of promotion shall not be eligible for consideiation for appointment on deputation
2	**Junior Accounts Officer**	**01 (One)**	**Level 6 in Pay Matrix – (₹35400-112400)**	Officeis under Central Government **(a) (i)** holding analogous posts on regular basis in the paient cadie or Department; **OR** **(ii)** with six yeais' service in the Level-5 in the pay matrix (₹29200-92300) rendered after appointment thereto on regular basis, and **(b)** who have undergone tiaining in cash and accounts work in the Institute of Secretariat Training and Management or an equivalent course from a recognised Institute and having two years' experience of cash accounts and budget work. **Note:** The departmental officers in the feeder grade who aie in the direct line of piomotion shall not be eligible for consideration for appointment on deputation

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3	**Assistant**	**01 (One)**	**Level 6 in Pay Matrix – (₹35400-112400)**	**Deputation/Absorption:** Officials working under Central Government or State Government or Supreme Court or High Courts or Subordinate Courts or Statutory/Autonomous bodies having pensionary benefits. (a) (i) holding analogous post on regular basis in the parent cadre or department; **OR** (ii) Upper Division Clerk in Level-4 of Pay Matrix (₹25500-81100) with **10 years** regular service in the grade in the Central Govt or State Government or Supreme Court or High Court or Subordinate Courts (b) possessing the following educational qualifications and experience; (i) Degree from a recognised University; and (ii) having 2 years' experience in establishment, administration or Accounts.

4	**Stenographer Grade-II (D)**	**01 (One)**	**Level 4 in Pay Matrix (₹25500-81100)**	**Deputation/Absorption:** Officers possessing the qualifications prescribed below and holding analogous posts on regular basis in the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts: **Essential:** (i) 12th Class pass or equivalent from a recognised Board or University; (ii) Skill Test Norms: On computer Dictation – 10 minutes @ 80 words per minute. Transcription – 50 minutes (English) (iii) Computer Training course of atleast six months duration. **Note:** The qualification regarding experience is relaxable at the discretion of the Chairperson, Armed Forces Tribunal, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection the Chairperson, Armed Forces Tribunal is of the opinion that sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them

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5	**Lower Division Clerk**	**03 (Three)**	**Level 2 in Pay Matrix (₹19900-63200/-)**	**Deputation/Absorption:** Officers possessing the following qualifications and holding analogous posts on regular basis in the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts: **Essential: -** (i) 12th Class pass or equivalent qualification from a recognised Board or University; (ii) A typing speed of 35 words per minute in English on Computer (35 words per minute correspond to 10500 key depressions per hour on an average of 05 key depressions for each word) Time allowed-10 minutes. (iii) Computer Training course of at least six months duration. **Desirable:** Graduate from a recognized University. **Note:** The qualification regarding experience is relaxable at the discretion of the Chairperson, Armed Forces Tribunal, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection, the Chairperson, Armed Forces Tribunal is of the opinion that sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.
6	**Data Entry Operator**	**02 (Two)**	**Level 2 in Pay Matrix ₹ 19900-63200/-**	**Deputation/Absorption:** Officers from the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts: (i) holding analogous post on regular basis; **OR** (ii) holding post(s) in the Pay Matrix Level-2, with two years regular service in the grade and possessing the following qualifications: **Essential:** (a) 12th Standard pass or equivalent qualification from a recognised Institution or Board or equivalent; and (b) Diploma or Certificate in IT/Computer field; and (c)Knowledge of Data Entry or Computer operation (should possess a speed of not less than 8000 Key Depressions per hour for data entry work) **Desirable**: Graduate from a recognised University. **Note:** The speed of 8000 Key Depressions per hour for data entry work is to be judged by conducting a speed test on the Electronic Data of Processing (EDP) Machine by the Competent Authority. **Note:** The qualification regarding experience is relaxable at the discretion of the Chairperson, Armed Forces Tribunal, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection, the Chairperson, Armed Forces Tribunal is of the opinion that sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them

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7	**Staff Car Driver**	**02 (Two)**	**Level in Pay Matrix 2 (₹19,900 -63200/-)**	**Deputation/Absorption:** On the results of a test in driving, designed to adjudge suitability for the post with reference to the standards of competence considered essential in drivers of staff cars from amongst, **(a)** Persons holding analogous posts of staff car drivers in Ministries or Departments of the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts on regular basis and possessing the prescribed qualifications; **OR** (b) regular Despatch Riders (Group 'C') in the Pay Matrix Level-2 (₹19,900-63,200/-) who possess the qualification mentioned below and possess a valid Driving Licence for Motor Cars; **OR** (c) regular Group 'C' employees in the Pay Matrix Level-1 (₹18,000-56,900/-) with three years' experience of the Central Government or State Government or Tribunals or Commissions or Statutory Bodies or Courts located where the AFT, RB, Kochi *is functioning* and who possess the prescribed qualifications **<u>Essential</u>** (i)10th Standard Pass from a recognised Board. (ii) Experience of driving a motor car for at least three years. (iii) Possession of a valid Driving Licence for driving motor cars (iv) Knowledge of motor mechanism (should be able to remove minor defects in vehicle). **<u>Desirable.</u>** Three years' service as Home Guard or Civil Volunteers. **Note:** The qualification regarding experience is relaxable at the discretion of the Chairperson, Armed Forces Tribunal, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection the Chairperson, Armed Forces Tribunal, is of the opinion that sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.

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8	**Despatch Rider**	**01 (One)**	**Pay Matrix Level-2 (₹19900-63200)**	**Deputation/Absorption:** (i) On the basis of a test in driving, designed to adjudge suitability for the post with reference to the standards of competence considered essential in drivers of motor cycles or scooters, from amongst the regular Group C employee in Level-1 of the Pay Matrix, with three years' experience of driving in Central Government or Armed Forces or State Government or Tribunals or Commissions or Statutory bodies or Courts and possessing the prescribed qualifications as under. **OR** (ii) Persons possessing the prescribed qualifications as shown below and holding analogous posts in Central Government or Armed Forces or State Government or Tribunals or Commissions or Statutory bodies or Courts: **Essential:** (i) 10th standard pass from any recognised Board or equivalent with ability to read English and Hindi or Regional Language or the area in which the Tribunal is situated: (ii)Possessing a valid driving licence for motorcycle or Scooter or auto-rickshaw and experience of driving such vehicle for at least three years. (iii) Having knowledge of mechanism of motor cycle or scooter or auto-rickshaw and should be able to remove minor defects in such vehicle. **Note:** The qualification regarding experience is relaxable at the discretion of the Chairperson, Armed Forces Tribunal, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection the Chairperson, Armed Forces Tribunal, is of the opinion that sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.
9	**Library Attendant**	**01 (One)**	**7th Pay Matrix Level-1 (₹18000-56900)**	**Deputation/Absorption:** Persons amongst the Group 'C' Staff in Pay Matrix Level-1 (₹18000-56900) with one year regular service in the grade in the Central Government, Armed Forces, State Governments or Tribunals or Commissions or Statutory Bodies or Courts or Armed Forces Tribunal and who possess the following qualifications and experience and have rendered three years regular service in the capacity **Essential.** (i) 10th Standard Pass or equivalent of any recognised Board, and (ii) Experience of working at least one year in a recognised or registered Library. **Note:** The qualification regarding experience is relaxable at the discretion of the Chairperson, Armed Forces Tribunal, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection the Chairperson, Armed Forces Tribunal, is of the opinion that sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.

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10	**Multi Tasking Staff**	**01 (One)**	**7th Pay Matrix Level-1 (₹18000-56900)**	**Deputation/Absorption:** Persons holding analogous posts in Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts and possessing the prescribed qualifications **Essential.** 10th standard pass or equivalent from any recognised Board **Desirable:** Training in 'Basic' and 'Refresher' Courses in Home Guards and Civil Defence **Note:** The qualification regarding experience is relaxable at the discretion of the Chairperson, Armed Forces Tribunal, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection the Chairperson, Armed Forces Tribunal, is of the opinion that sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them

Note 1: The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily not exceed 3 years.

Note 2: (a) The maximum age-limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of application.

(b) The pay of the officer selected on deputation basis will be governed by DoP&T O.M. No. 6/8/2009 Estt(Pay-II) dated 17-06-2010, as amended from time to time.

(c) The application in the prescribed pro-forma (Annexure-I) of the eligible candidate, who can be spared in the event of his/her selection, may be forwarded to the Registrar, Armed Forces Tribunal, Regional Bench, Bristow House, K J Herschell Road, Kochi - 682001 by the Department, latest by **15 December, 2026** along with photocopies of the Annual Performance Assessment Reports for the last five years of the candidates and Vigilance Clearance Certificate.

(d) The applications received without supporting documents, photograph, unsigned and incomplete in any manner, shall be summarily rejected.

(e) It may please be noted that this Office is not yet enlisted in the Directorate of Estates for allotment of GPRA (General Pool Residential Accommodation).

(f) The number of vacancies reflected above may vary

(g) Candidates who apply for the post will not be allowed to withdraw their candidature subsequently

(h) Any attempt to canvass will be considered a disqualification.

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Note 3. During the period of deputation, if the deputationist expresses a willingness to be absorbed against the deputation post, such an application shall be considered in accordance with the provisions pertaining to absorption as set forth in the existing Recruitment Rules (RRs) and the applicable policy on the subject for the respective post. Further details in this regard are already specified in the existing RRs, which are available on the official website of Armed Forces Tribunal (AFT)

(By Order)

ARMED FORCES TRIBUNAL KOCHI-682 001 REGIONAL BENCH

ए. वि. प्रदीपकुमार / A.V.Pradeepkumar
रजिस्ट्रार /Registrar

Enclosure – Annexure 1.

Distribution:-

(1) The Principal Registrar, Armed Forces Tribunal, New Delhi – with a request to upload the Circular on the AFT website at the earliest
(2) Registrars General, High Court of Kerala, Ernakulam and High Court of Karnataka, Bengaluru
(3) The Registrar (District Judiciary), High Court of Kerala, Ernakulam
(4) The Registrar (I & M), High Court of Karnataka, Bengaluru
(5) The Principal Secretary, Lakshadweep Administration
(6) Head Quarters, Southern Commands, Indian Army, Navy & Air Force
(7) All Government Offices within the jurisdiction of AFT, Regional Bench, Kochi.
(8) Notice Board
(9) Office copy.

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ANNEXURE '1'
(DEPUTATION)

PROFORMA

Post applied for	
Choice Station	**KOCHI**
1, Name and Address (In Block letters)	
2, (i) Date of Birth (In Christian Era)	
(ii) Mobile No.	
(iii) E-mail Id	
3, (i) Date of entry into service	
(ii) Date of Retirement under Central/State Government Rules	
4 Educational Qualifications	
5, Whether Educational and other qualifications required for the post are satisfied, (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/circular	Qualifications/experience possessed by the officer
Essential	**Essential**
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	**Desirable**
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1. Note This column needs to be amplified to indicate Essential and Desirable qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of Circular and issue of Advertisement in the Employment News. 5.2. In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6 Please state clearly, whether in the light of entries made by you above, you meet the requisite essential qualifications and work experience of the post.	
6 1. **Note.** Lending Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work Experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

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7 **Details of employment, in chronological order.** Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (In detail) highlighting experience required for the post applied for.

* Important: Pay-Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below;

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To
8. Nature of present employment ie. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employent is held on deputation/contract basis, please state			
a) Date of Initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organisation to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation

9.1 **Note:** In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department alongwith Cadre Clearance, Vigilance Clearance and integrality certificate.

9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization

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10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details	
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant category) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others	
12. Please state whether you are working in the same Department and in the feeder grade or feeder to feeder grade	
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	

14. Total emoluments per month now drawn

Basic Pay in the Pay-Band	Grade Pay	Total Emoluments

15. In case the applicant belongs to an organisation which is not following the Central Government Pay Scale, the latest salary slip issued by the organisation showing the following details be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim Relief/Other Allowances etc. (with break-up details)	Total Emoluments

16. Additional information, if any, relevant to the post you applied for in support of your suitability for the post This, among other things, may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement.	
17. Whether belongs to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, and other special categories.	

I have carefully gone through the vacancy circular / advertisement, and I am well aware that the information furnished in the Proforma duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge, and no material fact having a bearing on my selection has been suppressed/withheld

(Signature of the Candidate)
Date

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Certification by the Employer / Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the circular. If selected, he/she will be relieved immediately

2 Also certified that:-

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt _____.

(ii) His/Her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last five years duly attested by an Officer of the rank of Under Secretary of the Govt. of India or above, are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned

_____

(Cadre Controlling Authority with seal)

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