

Proceedings of the Chief Engineer, Irrigation & Administration, Thiruvananthapuram

(Present:-Smt. Sreedevi P)

Subject: Implementation of Aadhar enabled Biometric Attendance System exemption of employees- orders issued -reg:

Read: 1. GO No.298/2024/GAD dated 19.01.2024 of the General Administration Department, Thiruvananthapuram

2. GO No. 3253/2023/GAD dated 14-07-2023 of the General Administration Department, Thiruvananthapuram

3. G.O. (Ms) No. 2/2023/SJD Dated 11-05-2023 Social Justice Department Government of Kerala

4. Representation received from incumbents under Chief Engineer, Irrigation and Administration, Thiruvananthapuram

Order No: CEIA/5228/2022-IT-Part (4) dated:22-09-2026

As per the reference read (4) above, this office has received requests from the below mentioned incumbents for exempting from Aadhar enabled Biometric Attendance System. After considering the representations submitted by the incumbents, and in accordance with the provisions outlined in Government Orders read (1), (2) and (3) above, exemption from the Aadhar enabled Biometric Attendance System is hereby granted to the following employees, subject to the conditions specified below.

Sl. No.	Name	Office	Designation	PEN	Exclusion reason Submitted
1.	Bejoy Yohannan	O/o Assistant Engineer, Irrigation section Piravam	Clerk	473619	Kidney Disease patient undergoing regular hemodialysis.
2.	Shaji N S	O/o SE, MI Circle, Thiruvananthapuram	Night Watchman	471300	Night Watchman
3.	Lakshmi kutty A	O/o EE, Irrigation Division Chittoor	Part Time Sweeper (PTS)	707528	PTS
4.	Manikkan M	O/o AEE, Irrigation Sub Division No 1, Chittoor	PTS	776898	PTS
5.	Syam Krishnan P	O/o AEE, Irrigation Sub Division No 2, Chittoor	PTS	989258	PTS
6.	Biju Mon K B	O/o AEE, MI Sub Division Kottayam	Night Watcher	472050	Night Watcher
7.	Arifudheen A	O/o EE, Irrigation Division Malappuram	Office Attendant	921592	Specially abled Dependent

8.	Ambika C M	O/o AEE , Minor Irrigation Sub Division Palakkad	PTS	793475	PTS
9.	Suraja Kumari G	O/o AE, MI Section , Agali	PTS	1001076	PTS
10.	Amrithavally A	O/o AEE, MI Sub Division Chittoor	PTS	471055	PTS
11.	Pathumma K	O/o AEE,MI Sub Division Shornur	PTS	474144	PTS
12.	Sumesh Chandra n	O/o AEE, Mechanical Sub Division The nmala	Night Watchman	942364	Night Watchman
13.	Saifa Sabu	O/o CE ,IDRB Vikas Bhavan	Office Attendant	975833	Differently abled
14.	Padmini C	O/o AEE , KPIP Sub Division Kalladikkode	PTS	708207	PTS
15.	Sudha K	O/o AEE , Bhavani Basin Sub Division No 1 ,Agali	PTS	996946	PTS
16.	Shyla P	O/o Irrigation Sub Division Kollam	PTS	776868	PTS
17.	Indira R	O/O CE , IDRB Thiruvananthapuram	PTS	802413	PTS
18.	Sandhya V P	O/O CE , IDRB Thiruvananthapuram	Senior Clerk	774000	Stroke
19.	Ajeesh Aji Kumar	O/o AEE , MVIP Mechanical Sub Division , Thodupuzha	Senior Clerk	921067	Differently abled
20.	Saju S	O/o SE, Kuttanad Development Circle , Chengannur	Office Attendant	705886	Epilepsy
21.	Arpitha P	O/o AEE, Irrigation Sub Division Kuttanad	Draftsman Gr II	942960	Specially abled dependent
22.	Ansooya K	O/o EE , PWD Mechanical Division , Thiruvananthapuram	PTS	472725	PTS
23.	Ganga	O/o AEE, Mechanical Sub Division, TVM	PTS	942792	PTS
24.	Aneebi P. R .	O/o the AEE, Minor Irrigation Sub Division, Harippad	Draftsman Grade 1	475489	Cancer patient.

Employees exempted from the punching system should sign the physical attendance register which will be approved and monitored by their respective reporting authorities.

As per Government Order G.O.(Rt) No. 3253/2023/GAD dated 14-07- 2023, when preparing salary bills for employees working outside normal office hours or on a shift basis (ie, PTS, night watchman etc), these employees may temporarily be excluded from the process of preparing salary bills based on attendance recorded in SPARK, provided that attendance statements are physically submitted to the Drawing and Disbursing officers (DDOs) and leaves are regularized through the SPARK system based on these statements. Once the dedicated module for this purpose is developed in SPARK, shift employees shall also be included in the said system. **However, it is mandatory for these employees to record their biometric punch-in and punch-out whenever they arrive at and leave the office.**

This order will be reviewed periodically and may be amended as necessary to reflect changes in government policies and orders.

Digitally signed by
Sreedevi P
Date: 22-09-2026
21:01:03
CHIEF ENGINEER

Copy to:-

All individuals and HOD's through website