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INSTITUTE OF MANAGEMENT IN GOVERNMENT
(An Autonomous Body Constituted by the Government of Kerala)

Vikas Bhavan P.O.
Thiruvananthapuram

No.IMG-TVM/300/2026-P1

Dated: 01-07-2026

Heads of Department

Sir,

Sub: IMG-Online Training Programme on the Right to Information Act,
2005 – Inviting willingness from Departments – Reg.

The Institute of Management in Government (IMG), Thiruvananthapuram, proposes to conduct **free online half-day training programmes** on the Right to Information Act, 2005 from August 2026 onwards. The programmes are proposed to be organized with the support of the Department of Personnel and Training (DoPT), Government of India, under the project "Increasing Transparency in Governance through RTI Act, 2005."

Public Information Officers (PIOs), Assistant Public Information Officers (APIOs), clerical staff, and other officials dealing with RTI matters may be nominated for the programme.

Each batch will consist of a minimum of 150 participants. Additional batches will be arranged based on the requirements of the Department.

Departments with a lesser number of participants will be grouped together for conducting common batches.

Departments interested in availing the programme are requested to upload the following details in the Google Form Link **on or before 25 July 2026** to facilitate preparation of the RTI training schedule. The Google form Link for making entries is noted below.

<https://forms.gle/jCi7n9yWRSa5ugBH8>

1. The number of training batches required and the approximate number of officials proposed to be trained.

2. Nominate a departmental Coordinator, with contact details, who will coordinate with IMG for organizing the programme.

IMG will provide all necessary guidance and hand holding to the Departmental Coordinator. At this stage, the names and details of the participants need not be furnished. The date and session (Forenoon/Afternoon) of each programme will be finalized in consultation with the respective Department based on mutual convenience.

For further details, you may contact Sri. T.K. Aswin, Project Associate, RTI Cell, IMG (Mob: 8301051083).

Yours faithfully,
Sd/-
Biju J
SECRETARY

Approved For Issue
Digitally signed by
DEEPA LAL
Section Officer
Date: 01-07-2026
16:53:20