

No: CEIA/3370/2025-IT

O/o of the Chief Engineer  
Irrigation & Administration  
Public office complex,  
Thiruvananthapuram  
Email:-itcell.irrgn@kerala.gov.in  
Date : 10-06-2026

### **QUOTATION NOTICE**

Sealed Quotations addressing the Chief Engineer, I&A, Trivandrum, are invited for the onsite supply of new, refilled, and compatible/ remanufactured toner cartridges for Printers and photocopiers installed in various sections of the office of the Chief Engineer (I&A), Public office complex, Palayam, Thiruvananthapuram for the One year.

### **CONDITIONS**

- a. The toner should be supplied and installed in the Printers attached to various sections of the office of the Chief Engineer (I&A) Public office complex, Palayam, Thiruvananthapuram.
- b. The new toners should be supplied within three hours and refilled toners within 24 hours of order through telephone message.
- c. Genuine/Compatible toner Cartridges will only be accepted.
- d. The refilled toner cartridges should give at least 90% of the copies given by the respective new toner cartridges.
- e. If the stipulated conditions are breached, payment will not be processed.
- f. The last date and time for submission of sealed quotations shall be 5 PM, 7(seven) days from the date of approving this notice. The quotations received within the stipulated time will be opened on the next working day at this office.
- g. Supply should be made for One Year from the date of signing the agreement.
- h. The proposal should be submitted in the attached format
- i. The firm should have a valid GST registration
- j. Firms situated within Trivandrum Corporation limit will be given preference.
- k. No escalation in rates on any account will be paid during the contract period. Also, no subsidy will be given over the quoted rates.

### **Name of work: Quotation for onsite supply of new, refilled, and compatible/remanufactured toner cartridges for printers and photocopiers**

(To be submitted duly signed on the letterhead of the Firm, in a sealed envelope super scribed as "Quotation for onsite supply of new, refilled and compatible/remanufactured toner cartridges for Printers")

Enclosure: Format of Quotation

Digitally signed by  
Sreedevi P  
CHIEF ENGINEER  
Date: 10-06-2026  
(FA)  
13:29:44



