



GOVERNMENT OF KERALA

Abstract

General Administration Department – Introduction of the system of Secretaries to Government as Charge Officers of districts – Orders issued.

GENERAL ADMINISTRATION (CO-ORDINATION) DEPARTMENT

G.O (Rt) No. **1673** /2017/GAD.Dated, Thiruvananthapuram, **16** /03/2017.ORDER

Government are pleased to introduce a permanent system of assigning charge of districts to Secretaries to Government. Accordingly, the following Secretaries to Government are assigned the charge of the district as indicated below:

Sl. No.	Name of the Secretary	Department	Name of the district
1.	Dr. Usha Titus, Secretary	General Education	Thiruvananthapuram
2.	Shri. James Varghese, Principal Secretary	Fisheries & Ports	Kollam
3.	Shri. Tom Jose, Additional Chief Secretary	Labour & Skills	Pathanamthitta
4.	Shri. K.R. Jyothishilal, Secretary	Transport and Devaswom	Alappuzha
5.	Shri.V.S. Senthil, Additional Chief Secretary	Planning & Economic Affairs	Kottayam
6.	Shri. P.H. Kurian, Principal Secretary	Revenue	Idukki
7.	Shri. M. Sivasankar, Secretary	Information Technology	Ernakulam
8.	Shri. Paul Antony, Additional Chief Secretary	Power and Industries	Thrissur
9.	Shri. B. Srinivas, Principal Secretary	Higher Education	Palakkad
10.	Shri. Rajeev Sadanandan, Additional Chief Secretary	Health & Family Welfare	Malappuram
11.	Shri. Subrata Biswas, Additional Chief Secretary	Public Works	Kozhikode
12.	Shri. T.K. Jose, Principal Secretary	Local Self Government	Wayanad

13.	Dr. V. Venu, Principal Secretary	Scheduled Scheduled Development Tourism	Castes/ Tribes and	Kannur
14.	Shri. Teeka Ram Meena, Principal Secretary	Finance (Expenditure)		Kasargod

The Secretaries shall visit the districts under their charge atleast once in every month, after prior intimation to the District Collectors. They shall perform the following:

- (i) Hold discussions with district level officers on different developmental and governance issues.
- (ii) Hold consultations with elected heads of local governments.
- (iii) Provide guidance on sorting out different issues.
- (iv) Convey the priorities and programmes of the Government, which need to be acted upon in the districts.
- (v) Mandatorily review items like People's Plan, including functioning of the Missions, major Centrally Sponsored Schemes SCSP/TSP, implementation of National Food Security Act [NFSA], land acquisition, e-Governance, grievance redressal, natural calamities management, major projects in the district and other items identified from time to time.
- (vi) Follow up issues identified in the district, which need to be addressed by the Heads of Department/Secretaries and give necessary notes to the Secretary concerned and follow up.
- (vii) Follow up specific issues identified by different Secretaries relating to the district and sort them out. Secretaries should regularly indicate the issues to be followed up by giving speaking notes to the Secretary concerned.

This system will come into effect from 01/04/2017. The General Administration Department will co-ordinate this.

By Order of the Governor,

S.M. VIJAYANAND,
Chief Secretary.

To

The Secretaries concerned.
The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
The Accountant General (A&E), Kerala, Thiruvananthapuram.
All District Collectors.
All Heads of Departments.

All Departments in the Secretariat, including Law and Finance.
Information & Public Relations Department.
Web & New Media, Information & Public Relations Department,
Government Secretariat - for publishing in the Government Website
Stock File / Office Copy.

Forwarded/By Order



Section Officer

Copy to:-

~~Private~~ Secretary to Chief Minister
Additional Secretary to Chief Secretary
Personal Assistant to Additional Chief Secretary, General Administration
Department