



**GOVERNMENT OF KERALA**

Abstract

One Office One DDO System - Drawal of last pay of Gazatted officers and claiming arrears of retired Gazatted Officers without pre-check - Procedure streamlined - Orders issued.

**FINANCE (STREAMLINING) DEPARTMENT**

G.O.(P) No.89/2016/Fin

Dated, Thiruvananthapuram, 02.07.2016

Read:- 1. G.O.(P)No.391/2015/Fin. Dated 7.9.2015.  
2. Minutes of the IFMS Review meeting on 1.6.2016.

**ORDER**

As per Rule 212(a) of Kerala Treasury Code (KTC) Volume I, bill relating to the last pay and allowances of regular Gazatted Officers shall be accompanied with a certificate from the Head of the Department on the outstanding liability of the Officer concerned. The Rule 182, KTC Volume I stipulates that all establishment claims of retired Gazatted officers shall be passed only after a pre-check authorisation done by the Accountant General. The logic behind this procedure is to ensure that eligible amount alone is drawn by the Gazatted Officers/retired Gazatted Officers in their self drawing capacity.

2. As per the G.O. read above, Self Drawing System stands withdrawn and now all establishment claims of Gazatted officers are drawn and disbursed through the Drawing and Disbursing Officer (DDO) only. The Gazatted officers are no longer involved in the preparation of these bills and the correctness of such claims is now ensured by the concerned office. The responsibility of settlement of the outstanding liability of all employees including gazetted officers is now vested with the DDO concerned. Further no certificate is insisted along with the last salary bill of non gazetted officers. Thus a certificate on the outstanding liability from the Head of the Department for drawing the last pay of gazetted employees has little relevance in the present scenario.

3. Now the history of pay drawn particulars of all Gazatted officers is available with the DDO through SPARK. So also, due amount for claiming the arrears bill in respect of Gazatted Officers is prepared by the DDO based on the salary slips issued by the Accountant General. As such, there is no need for a second scrutiny in respect of the arrear claims of retired gazetted officers.

4. In these circumstances, Government are pleased to dispense with the pre-check system for preferring arrear claims of retired gazetted officers. It is also ordered that no certificate by the Head of the Department is to be attached along with the bill, for drawing the last salary of the gazetted officers.

5. Necessary amendments to codal provisions will be issued later.

(BY ORDER OF THE GOVERNOR)

Dr. K.M. ABRAHAM  
Additional Chief Secretary to Government

To

The Principal Accountant General (A&E/G&SSA) Kerala, Thiruvananthapuram.  
The Accountant General (E&RSA) Kerala, Thiruvananthapuram.  
All Heads of Departments.  
All Departments of the Secretariat  
The Director of Treasuries, Thiruvananthapuram.  
All District / Sub Treasury Officers.  
The State Informatics Officer, NIC, Thiruvananthapuram.  
The Chief Project Manager, SPARK, Uppalam Road, Thiruvananthapuram.  
The Senior Divisional Manager, LIC, Divisional Office, Pattom,  
Thiruvananthapuram.  
The Chief Post Master General, Kerala, Thiruvananthapuram.  
The Director of Insurance, Thycaud, Thiruvananthapuram.  
The Director, I & PRD (for press release).  
✓ The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)  
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Section Officer