Instructions to be followed after obtaining Digital Signature Certificate

If the DSC is taken through Irrigation IT Cell:

1. The DSC user will be registered in the e Tendering system by the IT Cell, before handing over the token to the user.
2. The user shall either personally collect the token from IT Cell or shall authorize an officer with proper authentication letter .
   3. Download the required DSC driver certificate from the site http://chessygroup.co.in/ and install.
   4. If the installation is successful, ensure that the same can be viewable in the program list (Check the installed programs in Control panel).
   5. Check your e Mail ID (correspondence mail ID as given during applying).
   6. There will be a verification link forwarded by the NIC mail…..follow the instructions as given in the mail.
   7. Download and install the required Java version, PDF Creator etc. as suggested in the e Tendering website(https://etenders.kerala.gov.in).

If the DSC is taken through an External Agency:

1. Place official request(Hard Copy in original) for registration to IT Cell ,through authenticated letter with the following details
   a. Name
   b. Designation
   c. Date of Birth
   d. Correspondence Mail ID (as given during applying for taken).
   e. Mobile Number (as given during applying for taken).
   f. Office Address
   g. Residential Address
2. The user will be registered in the e Tendering system by the IT Cell
3. Download the required DSC driver certificate from the site http://chessygroup.co.in/ and install in the system.
4. If the installation is successful ensure that the same can be viewable in the program list (Check the installed programs in Control panel).
5. Check your e Mail ID (correspondence mail ID as given during applying).
6. There will be a verification link forwarded by the NIC mail…..follow the instructions as given in the mail.
7. Download and install the required Java version, PDF Creator etc. as suggested in the E Tendering website (https://etenders.kerala.gov.in).